



**PRESS ORDER FORM**

**Payment Must Accompany Order**  
(Checks payable to: ESD Association)

(in U.S. Dollars only drawn on US Federal Reserve Bank)  
DO NOT SEND CASH. DO NOT SEND FOREIGN CHECKS.

Complete order form and return to:

ESD Association  
7900 Turin Rd. Bldg. 3  
Rome, NY 13440

Phone: (315) 339-6937  
Fax: (315) 339-6793  
E-mail: info@esda.org  
Web Site: www.esda.org

Order Date: \_\_\_\_\_  
Ordered by: \_\_\_\_\_  
(Membership Dues: \$60.00 - US/Canada/Mexico; \$70.00 - Foreign)

Member Name: \_\_\_\_\_ Membership Number: \_\_\_\_\_

**\*Please note that actual shipping costs to ship any foreign order, Standard Subscription set or proceeding set is added to your order cost. Handling fee still applies. Please call if you desire an exact quote.**

Name: _____	Phone: _____
Company: _____	FAX: _____
Address: _____	EMAIL: _____
Address: _____	Send Receipt to: _____
City _____ State _____ Zip _____	
COUNTRY: _____	

Description	Quantity	Price per Unit	Extended Price

Purchase Order Number: _____  PAYMENT METHOD:      AMEX          VISA          MASTERCARD          DISCOVER  Credit Card Number: _____ EXP. Date _____  Name on Card: _____ Security Code _____	Subtotal	
	**Handling	
	* Actual Shipping Rush Processing	
	<b>ORDER TOTAL</b>	

** Handling Fees			Special Shipping Instructions:
Orders Totaling	US	Foreign	
Up to \$100.00	\$10.00	\$30.00*	Rush Processing \$25  Electronic Document Order Handling Fee \$20.00
Over \$100.00	\$20.00	\$40.00*	
Standard Subscription Set	\$40.00*	\$40.00*	
Proceeding Set	\$40.00*	\$40.00*	
<b>*Please note that actual shipping costs to ship any foreign order, Standard Subscription set or proceeding set is added to your order cost-handling fee still applies. Please call if you desire an exact quote.</b>			

**Delivery**

All U.S. orders are shipped via US Mail or UPS Ground for Standard Subscription sets and Proceeding sets. Foreign Orders weighing less than 16 ounces are shipped via Air Mail. Foreign orders over 16 ounces are shipped via traceable delivery and customer is charged actual shipping costs—handling fee still applies.

Optional Priority/ Traceable delivery is available at the customer's expense or using the customer's shipping account—handling fees still apply. Customer is responsible for any additional expenses, i.e. duties and/or taxes, incurred at customs. Rush processing is available for an additional \$25 rush fee-handling fee and any applicable actual shipping as explained above still applies. Rush orders processed within 24 hours of receipt.